

AR Test Policies and Procedures

You are responsible for making sure that you make time to read your book and take your AR test! You should take the test for your AR book within 24 to 72 hours of completion of reading your book.

1. The AR testing schedule for the library is as follows:
 - ✦ In the morning from 7:45am to 8:05am
 - ✦ During your library time with your reading teacher
2. You must have your Student Reading Log initialed by your reading teacher with you to be allowed to take the test in the library. You will not be allowed to take the test without it. You must also have your student ID to test. No exceptions will be made.
3. To access the AR program you must go to the Novell delivered applications box and then go to AR WEB. You will login in under AR Web by entering your user name (your student ID number) and password.
4. Your user name (your student ID number) is _____.
You can get your user name from your reading teacher. Your password is the first letter of your first name and the first letter of your last name.
5. You will click on take a quiz. Then click on take a reading practice quiz. You will search for your quiz by the title, author, or quiz number. You must completely fill out your reading log in order to take a test.
6. You may only take an AR test in your reading teachers' class or the library. You may not test anywhere else. Not even the computer lab.

